

Clay City School
Parent/Teacher Conferences
Thursday, October 18 – 5:00 – 8:00 p.m.
Friday, October 19 – 8:00 – 12:00 p.m.

We will be holding parent/teacher conferences on October 18 and 19, 2018. Our teachers would like to meet with the parents of each child to discuss their progress. Appointment times are being made to prevent parents from having long waits. Those who can schedule an appointment on Friday morning are encouraged to do so to save the Thursday evening times for those parents who cannot meet during the day due to work schedules. Appointment times are made for a maximum of 15 minutes in order that all parents will have a chance to meet with teachers. If more time is required, please make arrangements for another date.

Each parent is asked to return this note with an indication of a preferred conference time. Please return this form even if you do not wish to schedule a conference during parent-teacher conference days. You may also call the school office to make an appointment (676-1431) or email vharvel@claycityschools.org

CHECK ONE OF THE FOLLOWING

- _____ Prefer on Thursday, October 18, 5:00 – 7:45 p.m. Approximate time desired _____
- _____ Prefer on Friday, October 19, 8:00 – 11:45 a.m. Approximate time desired _____
- _____ Either day would be acceptable _____ Do not desire a conference at this time

PARENT'S NAME

PLEASE ONLY RETURN ONE FORM PER FAMILY. YOU MAY LIST EACH STUDENT & TEACHER NAME ON ONE FORM.

ELEMENTARY STUDENTS:

<u>CHILD'S NAME</u>	<u>TEACHER'S NAME</u>	<u>CHILD'S NAME</u>	<u>TEACHER'S NAME</u>

JR. HIGH AND/OR HIGH SCHOOL STUDENTS – check each teacher you wish to meet with:

CHILD'S NAME _____

English Teacher _____ Science Teacher _____ Math Teacher _____
Social Studies Teacher _____ FCS Teacher _____ Ag Teacher _____
Physical Ed Teacher _____ Band Teacher _____ Guidance Counselor _____

A note will be returned as to the definite appointment time for your child. If you have any questions, feel free to call the School Office at 676-1431.

Please Return no later than Friday, October 12.